

**ADMINISTRATIVE ORDER 2021-12 RE: 7<sup>th</sup> Judicial District Transcripts by Court Reporters and Transcribers**

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Pursuant to CJD 05-03 and effective immediately, all court reporters and FTR transcribers shall provide a PDF or other word-searchable read-only format version of any final transcript within seven (7) days of completion of the transcript to the Clerk of Court to electronically upload into JPOD. All transcripts shall be electronically filed into the case under the security level of "sealed." Any request for a transcript in a case that is identified as "sealed" must still be requested through the Clerk of Court and assessed any cost or fees through the court if applicable.

Dated and effective this the 2<sup>nd</sup> day of August, 2021.

BY THE COURT:

  
J. Steven Patrick  
Chief Judge

XC: 7<sup>th</sup> JD Judges  
7<sup>th</sup> JD Clerks of Court