

SEVENTH JUDICIAL DISTRICT
STATE OF COLORADO

ADMINISTRATIVE ORDER 2008-02 DELEGATION OF AUTHORITY – Supervision of Court Reporters/Recorders and Managing Court Reporter

CJD 05-03 Management Plan for Court Reporters and Recording Services provides at Section C. *Supervision of Court Reporters/Recorders* that the Chief Judge may delegate the supervision of court reporters/recorders and at Section D. *Managing Court Reporter* that if no Managing Court Reporter is appointed the duties outlined of a Managing Court Reporter shall be assigned to administrative staff.

Accordingly, Bonnie J. Keep, Administrative Specialist for the 7th JD, is appointed to carry out the duties as outlined of the Managing Court Reporters and to carry out the tasks with regard to the supervision of Court reporters/Records as outlined in CJD 05-03 Section C (1-5). Edward J. Clayton III, District Administrator for the 7th JD or incumbent, is assigned the duties to supervise the Managing Court Reporter or Administrative Staff so appointed as per CJD 05-03 D (1).

Done this 18th day of March 2008

J. Steven Patrick, Chief Judge